Pre-Return Vehicle Inspection Form

Complete 60-90 Days Before Lease End | Document Your Vehicle's Condition

Vehicle Information

Year/Make/Model: _____ Lease End Date: _____

VIN: _____ Inspection Date: _____

Current Mileage: _____ Mileage Allowance: _____

Miles Remaining: _____ Excess Miles: _____

■■ *Excess mileage fees typically range from $0.15-$0.30 per mile. Calculate potential charges early.*

Exterior Inspection

Inspect each area and note any damage. Mark ✓ if OK, ✗ if damaged, and describe issues.

Area	Status	Description of Damage (if any)	Est. Repair Cost
Front Bumper	■ OK ■ Damage		$_____
Hood	■ OK ■ Damage		$_____
Roof	■ OK ■ Damage		$_____
Rear Bumper	■ OK ■ Damage		$_____
Trunk/Hatch	■ OK ■ Damage		$_____
Driver Side Front	■ OK ■ Damage		$_____
Driver Side Rear	■ OK ■ Damage		$_____
Passenger Side Front	■ OK ■ Damage		$_____
Passenger Side Rear	■ OK ■ Damage		$_____
All Windows	■ OK ■ Damage		$_____
Windshield	■ OK ■ Damage		$_____
Mirrors	■ OK ■ Damage		$_____
Headlights	■ OK ■ Damage		$_____
Taillights	■ OK ■ Damage		$_____

Standard wear allowances: Scratches ≤ 2 inches | Dents ≤ credit card size | No exposed metal or rust

Wheels & Tires

Position	Tread Depth	Condition	Notes
Front Left	_____/32"	■ OK ■ Replace	
Front Right	_____/32"	■ OK ■ Replace	
Rear Left	_____/32"	■ OK ■ Replace	
Rear Right	_____/32"	■ OK ■ Replace	
Spare	■ Present ■ Missing	■ OK ■ Damaged	
Wheel Covers/Rims		■ OK ■ Damaged/Missing	

■■ *Minimum tread depth required: 4/32" (use penny test - if you see top of Lincoln's head, tread is too low)*

Interior Inspection

Area	Status	Description of Issues	Est. Cost
Driver Seat	■ OK ■ Issue		$_____
Passenger Seats	■ OK ■ Issue		$_____
Rear Seats	■ OK ■ Issue		$_____
Carpet/Floor Mats	■ OK ■ Issue		$_____
Headliner	■ OK ■ Issue		$_____
Dashboard	■ OK ■ Issue		$_____
Door Panels	■ OK ■ Issue		$_____
Steering Wheel	■ OK ■ Issue		$_____
Center Console	■ OK ■ Issue		$_____
Cargo Area	■ OK ■ Issue		$_____

Equipment & Accessories

■ Owner's manual present ■ Both key fobs present ■ Floor mats (all) ■ Cargo cover/net ■ Jack and tools ■ Charging cables (if EV/hybrid)

Missing items: _____

Estimated Cost Summary

Category	Estimated Cost	Fix Yourself?	Decision
Exterior Damage Total	$_____	■ Yes ■ No	■ Fix ■ Pay Fee
Tire Replacement	$_____	■ Yes ■ No	■ Fix ■ Pay Fee

Interior Repairs	$_____	■ Yes ■ No	■ Fix ■ Pay Fee
Missing Equipment	$_____	■ Yes ■ No	■ Fix ■ Pay Fee
Excess Mileage	$_____	N/A	■ Pay Fee
TOTAL ESTIMATED	$_____		

Repair vs. Pay Decision Guide

• If dealer charge > independent repair cost + 30%: Fix it yourself

• Dents: Paintless dent repair typically costs $75-150 vs. $200+ from dealer

• Tires: Shop around - can often find better prices than dealer

• Interior stains: Professional detailing ($150-300) often cheaper than dealer charges

■ Photo Documentation Checklist

■ All four corners of vehicle ■ All sides (door to door) ■ Odometer reading ■ All noted damage (close-up) ■ Interior overview ■ Tire tread (all 4)